

<b>NUTRITION SERVICES DIVISION MANAGEMENT BULLETIN</b>		<b>No. 00-709</b>
<b>TO:</b>	Summer Food Service Program Sponsors	<b>ISSUE DATE:</b> October 2000
<b>ATTENTION:</b>	Food Services Directors	
<b>SUBJECT:</b>	Claim Submission Alternatives in the Summer Food Service Program	
<b>REFERENCE:</b>	United States Department of Agriculture (USDA) All Points Bulletin (APB): SFS-00-06; 7 CFR 225.9(d)(2)	

This Management Bulletin defines new claim submission alternatives being offered in the Summer Food Service Program (SFSP). Section 225.9(d)(2) of Title 7 of the Code of Federal Regulations now allows additional claiming options to streamline program operations, reduce paperwork for State Agencies (SA), and provide sponsors with additional flexibility. Two options become effective October 1, 2000. The third option outlined in APB SFS-00-06 will not be available to California sponsors at this time due to database reprogramming required at the state level.

California SFSP sponsors may now use the following options for combining claims:

- ?? If there are 10 operating days or less in the first month of operation, that month's meal counts may be combined with the following month's claim; and/or
- ?? If there are 10 operating days or less in the final month of operation, that month's meal counts may be combined with the preceding month's claim.

These new options have the following exceptions:

- ?? Meal reimbursements on a single claim must not cross federal fiscal years. Since the federal fiscal year begins October 1 of each year, meal counts from September may not be included with meal counts from October.
- ?? Meal counts for December and January may not be combined due to annual USDA reimbursement rate changes in the SFSP that are effective on January 1 of each year.
- ?? Data from three calendar months may not be combined on a single claim.

Due to these changes, instruction number six on the reverse of the Claim for Reimbursement Form SFSP (06/00) is replaced with the following:

*Period Covered - This information should cover activities during one calendar month; however, you may include a maximum of 10 operating days from the preceding month before the first full month of operation and/or a maximum of 10 days from the following month after the last full month of operation. You may not report data that spans across three calendar months. Example: 10 days in June and 25 days in July will be reported as a July claim and/or 25 days in August and 8 days in September, will be reported as an August claim. Please enter the four-digit year. Example: FROM: 06/20/2001 TO: 07/31/2001.*

If you have questions, please contact either Melissa Garza, Program Analyst, Nutrition Program Management Unit, at (916) 322-5885, (800) 952-5609, or [mgarza@cde.ca.gov](mailto:mgarza@cde.ca.gov); or Rochelle Magness, Program Analyst, Nutrition Program Management Unit, at (916) 324-8795, (800) 952-5609, or [rmagness@cde.ca.gov](mailto:rmagness@cde.ca.gov).

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